

Mountainville Manor Catering

PO Box 81
199 Taylor Road
Mountainville, NY 10953
(845)534-8400

"Exclusive Catering and Catering Exclusively is our business"

Welcome to the Mountainville Manor

Names _____ Today's Date _____

Address _____

Phone _____ Event Date _____

Reception Schedules

Saturday - Under 100 persons

(Early) **12:00 pm - 5:00 pm**

(Late) **6:00 pm or later**

If 100 PERSONS ARE GUARANTEED START ANYTIME.

Friday & Sunday - Start Anytime

Alcohol can be served after 10:00 am on Sundays.

Minimum reservations is 50 adult persons (75 adults for Sat. in May, June, Sept., & Oct)

Parties not to exceed 156 persons for catering.

The Manor opens one hour in advance of all parties.

On premise wedding cost is \$400.00. (Chairs not included at the gazebo)

Children under 7 - half price.

Prices guaranteed for two weeks.

Dates held with deposit only. (15% of affair)

Deposits are non-refundable.

Deposits may be used to cover any damage that occurs during the party.

\$25.00 service fee on all returned checks.

Tapered candles and confetti not allowed in the dining room.

Music is contracted by patron (insurance required).

****Payment due one week prior to your event – cash, certified check, or bank check.**

****We do not accept credit cards.**

****Also needed one week in advance: seating chart, final minimum count, and list of guests with their entrée choice.**

****This sheet becomes page 2 of the contract when you sign the contract to book a party.**